Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MADURAI INSTITUTE OF SOCIAL SCIENCES**
Name of the head of the Institution	**M NISANTH**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0452-2537142**
Mobile no.	**9894884467**
Registered Email	**mdu.miss@gmail.com**
Alternate Email	**missiqac@gmail.com**
Address	**NO 9, ALAGARKOIL ROAD**
City/Town	**Madurai**
State/UT	**Tamil Nadu**
Pincode	**625002**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**27-Jan-2009**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR.P JAYAKUMAR**
Phone no/Alternate Phone no.	**04522537142**
Mobile no.	**9894884467**
Registered Email	**mdu.miss@gmail.com**
Alternate Email	**missiqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.misscollege.edu.in/pdf/AQAR.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://misscollege.edu.in/pdf/Calendar_2019-2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**80.50**	**2007**	**31-Mar-2007**	**30-Mar-2013**
2	**A**	**3.07**	**2014**	**05-May-2014**	**04-May-2019**
3	**B+**	**2.72**	**2019**	**15-Nov-2019**	**14-Nov-2024**

6. Date of Establishment of IQAC	**29-Jul-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Extension through Unnat Bharath Abhiyan & Centres of Excellence	07-Jan-2020 1	28
Faculty Development Programme on Parenting and Students	23-Sep-2019 1	28
Promotion of MOOC for Students and Faculty Members	09-Sep-2019 1	548
Research Workshop	24-Aug-2019 1	26
Workshop on Publication	24-Jul-2019 1	28
[View File](#)		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NOT APPLICABLE	2020 0	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Completion of 3rd Accreditation of College 2. Switching over to Outcome Based Education to all Programmes 3. Acceleration of Research Publications of Faculty Members 4. E Documentation of Reports 5. Funded Research Projects

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Extension Activity	Sapling Plantation, AnandamAn comprehensive programme for the wellbeing of the family members of the police personnel, Swatchh Bharath Activities at Rajaji Old Age Home, COVID19 Corona Virus Pandemic Diseases Awareness Programme, Blood Donation
Observation of Important Days	International Yoga Day, Independence Day, Republic Day, Women's Day, Human Rights Day, World Mental Health Day, Environment Day, AIDS Day, Youth Day, National Nutrition Week,World Peace Day
Skill Oriented Programme	Soft skill development Programme, COVID19 Corona Virus Safety Measures on Hand Washing and safety Precautionary to students
FDP	Parenting and Students' Behaviour
Awareness Programmes	Drug Abuse Prevention, Rally on Child Sexual Abuse Prevention, Stress Management, Positive Mental Health
Seminars	Seminar on Code on Wages, Seminar on Salary Structure, Seminar on Solid Waste Management, Seminar on Child Rearing beliefs, Seminar on Response of youth towards HIV/AIDS, Seminar on Childrens wellbeing
Centre Activities	Life Skills and Career Guidance, Motivational Programme for Competitive examinations, "Geriatric Depression" awareness programme

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Management Committee	15-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	17-Oct-2019
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**11-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**1. MODERNLIBLibrary Management System Software is implemented and it helps to the easy access of the library resources and also helps to maintain the library functioning in an effective manner 2. FLAIR ERMS is adopted in the institution in the fields of (a) Admission, (b) Fee Management, (c) Students Attendance, (d) Examinations**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MSW	**01MSWA**	**Post Graduate Social Work-Aided**	**26/06/2019**
MSW	**12MSWS**	**Post Graduate Social Work-Self Financing**	**26/06/2019**
BBA	**15BBA**	**Bachelor of Business Administration**	**26/06/2019**
BSc	**07BSCCS**	**Bachelor of Computer science**	**26/06/2019**
BSc	**14BSCIT**	**Bachelor of Information Technology**	**26/06/2019**
BA	**16BAE**	**Bachelor of English**	**26/06/2019**
BSW	**11BSW**	**Bachelor of English**	**26/06/2019**
BCom	**13BCOM**	**Bachelor of Commerce**	**26/06/2019**
BCom	**10BCOMCA**	**Bachelor of Commerce with**	**26/06/2019**

		Computer Application	
BSc	19BSCPSY	Bachelor of Psychology	26/06/2019
		[View File](#)	

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	English	26/06/2019	16BAE	26/06/2019
BSW	Social Work	26/06/2019	11BSW	26/06/2019
BSc	Psychology	26/06/2019	19BSCPSY	26/06/2019
MSW	Social Work	26/06/2019	01MSWA	26/06/2019
MSW	Social Work	26/06/2019	12MSWS	26/06/2019
BSc	Computer Science	26/06/2019	07BSCCS	26/06/2019
BSc	Information Technology	26/06/2019	14BSCIT	26/06/2019
BBA	Business Administration	26/06/2019	15BBA	26/06/2019
BCom	Commerce	26/06/2019	13BCOM	26/06/2019
BCom	Commerce with Computer Application	26/06/2019	10BCOMCA	26/06/2019
		[View File](#)		

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Psychology	26/06/2019
BSc	Computer Science	26/06/2019
BSc	Information Technology	26/06/2019
	[View File](#)	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSW	Social Work -Aided	26/06/2019
MSW	Social Self finance	26/06/2019
BSW	Social Work	26/06/2019
BSc	Computer Science	26/06/2019
BSc	Information Technology	26/06/2019
BCom	Commerce	26/06/2019
BCom	Commerce with Computer	26/06/2019

	Application	
BBA	Business Administration	26/06/2019
BA	English	26/06/2019
BSc	Psychology	26/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Resume Writing, Facing Interview and GD	26/06/2019	54
	[View File](#)	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	Social Work	81
BSW	Social Work	33
BSc	Computer Science	25
BSc	Information Technology	15
	[View File](#)	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

FEEDBACK FROM STAKEHOLDERS ON CURRICULAM Madurai Institute of Social Sciences ensure that the curriculum of every programme has relevance to the local, regional, national and global developmental needs and also make sure that the content of syllabus caters the learning objectives, to achieve program outcomes, program specific outcomes and course outcomes which imbibe the vision and mission of the college. The curriculum is formulated based on the following objectives of the institution. 1. To develop worthy citizens with high moral values, deep professional knowledge, sharpened skills and positive frame of mind. 2. To impart education in accordance with the changing needs of society 3. To inculcate scientific temper in the minds of the students The College follows well-defined procedures in designing curriculum revise and modify existing ones. Course syllabus is reviewed once in a year. The BOS meets every year to review the syllabus framed by the each Department Heads and staff, which was prepared after getting feedback from all the stakeholders such as Students, Faculty, Alumni, Employer and Parents through Google forms. The collective feedback of all the stakeholders was analyzed and a consolidated report for the recommendations is prepared. The feedbacks of all the stakeholders were presented before BOS for recommendations and valuable inputs.

The BOS constituted with external expert from academia, industry, service sector and alumni along with HOD and staff members of the Department. Based on the nature of the course/program, discussions were made on all the stakeholders' inputs and sought advice for syllabus enrichment and students welfare. The entire curriculum and syllabus recommended by BOS is reviewed by the Academic council and is approved for implementation. The Curriculum was designed in such a way to develop the human resources to cater the needs of job opportunities by sharpening the employability skills, soft skills and potentials of budding graduates.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	PSYCHOLOGY	40	42	25
BA	ENGLISH	60	45	25
BSW	BSW	40	75	33
BBA	BBA	60	55	34
BCom	BCOM	60	72	32
BCom	COMPUTER APPLICATION	40	60	40
BSc	INFORMATION TECHNOLOGY	40	25	11
BSc	COMPUTER SCIENCE	40	30	17
MSW	MSW SELF	36	32	18
MSW	MSW AIDED	50	85	25
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	217	43	19	9	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
28	28	6	10	1	6
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

YES- The college is practicing the mentoring system in the name of AAA (Actual Ambition Achievement). The entire students are divided in to sub groups and mentor is allotted for each group in the first semester itself. A mentoring manual is followed to document the mentoring process. At the time of admission, the personality trait of each students are assessed with the support of a standardized tool, named PT Rajan Personality Assessment Scale. The students are motivated to achieve their actual ambition with the hand-holding process of the mentor. Periodic monitoring of the mentoring manual will be taken place. The newly joined faculty members will be trained in the areas of mentoring and the students will also be oriented.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
948	28	1:34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
5	Nill	5	Nill	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.P Jayakumar	Assistant Professor	PhD Adjudication Examiner, Bharatidasan University,Trichy and Bharathiyar University Coimbatore
2019	Dr.Jobi Babu	Assistant Professor	PhD Adjudication Examiner, Bharathiyar University Coimbatore
2019	Ms. Mythili Devi	Assistant Professor	Best Paper Presentation Award in National Seminar

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
MSW	01MSWA	II/IV	27/04/2019	25/05/2019
MSW	12MSWS	II/IV	27/04/2019	25/05/2019

BCom	13BCOMCS	II/IV/VI	06/05/2019	25/05/2019
BCom	10BCOMCA	II/IV/VI	06/05/2019	25/05/2019
BSc	07BSCCS	II/IV/VI	06/05/2020	25/05/2019
BSc	14BSCIT	II/IV/VI	06/05/2020	25/05/2019
BA	16BAE	II/IV/VI	09/05/2019	25/05/2019
BBA	15BBA	II/IV/VI	09/05/2019	25/05/2019
BSW	11BSW	II/IV/VI	06/05/2019	25/05/2019
PG Diploma	03PGDC	II	03/05/2019	25/05/2019
[View File](#)				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	Nill	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01MSWA	MSW	PG Social Work Aided	36	36	100
12MSWS	MSW	PG Social Work Self	18	17	94.4
13BCOM	BCom	UG Commerce	29	25	86.2
10BCOMCA	BCom	UG Commerce with CA	35	26	74.3
07BSCCS	BSc	UG Computer Science	23	23	100
14BSCIT	BSc	UG Information Technology	14	14	100
16BAE	BA	UG English	21	14	66.7
15BBA	BBA	UG Business Administration	21	16	76.2
11BSW	BSW	UG Social Work	36	28	77.8

03PGDC	PG Diploma Counselling	32	23	71.9
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.misscollege.edu.in/pdf/Student_Satisfaction_Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Dr.P Jayakumar
View File

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	nil	Nil	30/12/2020	NA
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	National Commission for Women	4.98	1.99
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NA	10/12/2020
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	01/12/2020	NA

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	02/12/2020

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Social Work	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Social Work	29	3.28

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Social Work	2

View File

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NA	Published	0	03/12/2020

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	2019	0	NA	Nill

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	2019	Nill	Nill	NA

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	16	56	34	12
Presented papers	Nill	Nill	Nill	Nill
Resource persons	2	2	7	33

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
PG Research Department of Social Work	Threedays Training Programme on Special Care for Children affected by drug abuse for teachers and counsellors	National Institute of Social Defence	200000	41

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Orientation and feed back session for II UG Students	NSS Units	2	64
Celebration of International Yoga Day	NSS Units	1	34
Swachh Bharath-Campus Cleaning	NSS Units	2	34
Signature Campaign-International Drug	NSS Units	1	7

abuse Day			
Swachh Bharath-Rajaji Old Age home	NSS Units	1	32
Participation of Examination of Mahatma Gandhi	NSS Units/ Gandhi Memorial Museum	1	38
Awareness Programme on Drug Abuse	NSS Units/ Aathmic Hospital	1	106
Awareness Rally on Child sexual abuse	NSS Units/ Madurai City Police	1	25
One day programme on plastic free environment	NSS Units/ Voluntary Association for People Services	1	38
Awareness programme on Zoonotic diseases	NSS/ Department of Public Health Preventive Medicine- Madurai	1	91
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Exemplary work done by CHILDLINE-1098	Received appreciation award for exemplary work done by CHILDLINE-1098	Department of Labour	20
Exemplary work done by CHILDLINE-1098	Received appreciation award for exemplary work done by CHILDLINE-1098	Bench of magistrates- Madurai District Child Welfare Committee and Department of Social Defence	10
NSS blood donation camp	Received Appreciation award for conducting NSS blood donation camp	Indian Red Cross Society - Madurai	53
[View File](#)			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS Activities	NSS MISS	NSS Orientation and feed back	1	64

		session for II UG Students		
NSS Activities	NSS MISS/ Institute of Gandian Studies and Research- Gandhi Memorial Museum	Celebration of International Yoga Day	1	34
NSS Activities	NSS MISS	Swachh Bharath- Campus Cleaning	2	64
NSS Activities	NSS MISS	Signature Campaign- International Drug abuse Day	2	7
NSS Activities	NSS MISS/ Rajaji Old age Home- Viswanath apuram, Madurai	Swachh Bharath- Rajaji Old Age home	1	32
NSS Activities	NSS/ Gandhi Memorial Museum	Participation of Examination of Mahatma Gandhi	1	38
NSS Activities	NSS/Aathmic - Hospital, Madurai	Awareness Programme on Drug Abuse	1	106
NSS Activities	NSS/ Madurai City Police	Awareness Rally on Child sexual abuse	1	25
NSS Activities	NSS Unit/ Voluntry Association for People Services	One day programme on plastic free environment	1	38
NSS Activities	Department of Public Health Preventive Medicine- Madurai	Awareness programme on Zoonotic diseases	1	91

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

[View File](#)

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

Internship	Concurrent Field Work	SOLAMALI ENTERPRISES	04/07/2019	03/10/2019	1
Internship	Concurrent Field Work	TVS SONS PVT LTD	04/07/2019	03/10/2019	1
Internship	Concurrent Field Work	OFFICE OF DEPUTY COMMISSIONER OF LABOUR,MADURAI	04/07/2019	03/10/2019	1
Internship	Concurrent Fieldwork	GHCL	04/07/2019	03/10/2019	1
Internship	Concurrent Field Work	TAFE	04/07/2019	03/10/2019	1
Internship	Concurrent Field Work	APARAJITH CORPORATE SERVICES PVT LTD	04/07/2019	03/10/2019	1
Internship	Concurrent Field Work	SUNDRAM FASTENERS	03/07/2019	03/10/2019	1
Internship	Concurrent Field Work	APARAJITH CORPORATE SERVICES PVT LTD	04/07/2019	03/10/2019	1
Internship	Concurrent Field Work	TVS SONS PVT LTD	04/07/2019	03/10/2019	1
Internship	Concurrent Field Work	TVS SENSING SOLUTIONS PVT	04/07/2019	03/10/2019	1

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Madurai City Police Department	11/10/2019	Anandam- An Initiative to Promote Comprehensive Development for The Police Personnel in Quarters	40

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
541000	310236

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
MODERNLIB	Fully	6.00.8169	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15367	4834058	Nill	Nill	15367	4834058
Reference Books	3026	428280	Nill	Nill	3026	428280
Journals	Nill	Nill	21	38270	21	38270
CD & Video	551	17081	Nill	Nill	551	17081
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	01/12/2020
[View File](#)			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others

Existing	154	87	154	26	0	8	21	50	12
Added	0	0	0	0	0	0	0	0	0
Total	154	87	154	26	0	8	21	50	12

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Lab	https://www.youtube.com/channel/UCA7StX KMvXUi4my0P_Wa2Zq?pbjreload=10

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
950000	656655	250000	193108

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The maintenance and utilization of the physical, academic and support facilities by the respective committees constituted for this purpose. The class rooms, boards and the ICT devices were monitored by the respective HODS and the services, maintenance of these were done by the Non-Teaching staff members of the college. The college website has maintained regularly by AMC with ASARAA software solutions opc Pvt ltd, Madurai The records related to the computer lab are maintained by the HOD of Computer Science department. The systems serviced and maintained by the Non Teaching staff of the college. Library: The maintenance of the library is carried out by the library committee. Periodic monitoring is done under the leadership of the Principal and Librarian Sports: The maintenance of indoor stadium and Gym of the college sports were carried out by the sports in charge in consultation with the external experts. Electrical and the Plumbing related maintenance is done with the help local skilled persons.

https://www.misscollege.edu.in/pdf/Procedures_and_Policy_for_Maintanenace.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**PGDC SCHOLARSHIP**	12	24000
Financial Support from Other Sources			
a) National	**GoI Post Matric Scholarship**	93	544462

b)International	NA	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	27/09/2019	146	Galaxy Associates

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Centre for Competitive Examintions	112	285	Nill	55

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Samatha Micro finance	42	5	Roki Minda	4	2

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	6	BSW	SOCIAL WORK	MADURAI INSTITUTE OF SOCIAL SCIENCES	MSW

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ELOCUTION	COLLEGE	45
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	NIL	National	Nill	Nill	00	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Council was headed by Mr. P.Poonthamilselvam of II MSW (HRM). Dr. P.Jaya Kumar, was the faculty coordinator of the students council. Students council meeting was conducted on every Friday between 3.30pm to 4.30pm. The activities were planned and implemented were morning-Theme based prayer, Pongal celebrations, Sports Day and College Day, Creating awareness about the Ragging and its consequences, maintaining discipline. Apart from these council members were a part of the BOS, Placement Committee, Anti Ragging Committee, ICC and IQAC. Every year on the Independence day and on the Republic day parade was organised by the students council

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

285

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meet was organised on October 2,2019. Chapter level meeting was organised at Chennai. Seminars,Workshops were organised with the support of Alumni. Alumni had extended their help in getting internship, field work, Pre-employment training for UG and PG students. Alumni had served as the external examiner for Viva Voce Examinations

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

> 1. The Heads of various departments were empowered to prepare academic calendar in consultation with the faculty members of the department 2. The faculty members serve as the members of the Statutory Committees of the College to express their ideas and to give suggestions.

6.1.2 – Does the institution have a Management Information System (MIS)?

> Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The students were admitted based on the guidelines of the Madurai Kamaraj University Entrance test and Group discussion were conducted for the admission of P.G Students
Industry Interaction / Collaboration	Collaboration with various industries and service organisation was helpful in training and placement of the students.
Human Resource Management	Faculty members were motivated to participate in conferences and workshops to upgrade skills
Library, ICT and Physical Infrastructure / Instrumentation	Classrooms are ICT enabled Automated library
Research and Development	Faculty members were motivated to undertake research projects funded by various funding agencies
Examination and Evaluation	Centralised valuation for Internal assessment
Teaching and Learning	Students were advised to enrol for MOOC courses Online platforms were used for teaching and learning
Curriculum Development	The feedback on Curriculum is collected from the Students, Teachers, Parents and potential employers. The feedback given by the stakeholders were incorporated in the syllabus. The BOS is conducted once in a year , Syllabus is approved by the Academic Council

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Use of email groups and WhatsApp groups to disseminate the information pertaining to various curricular components
Administration	IFHRMS software is used to feed the data of faculty members online for

	their salary
Finance and Accounts	**Tally is used to maintain the statement of accounts – receipts and payments**
Student Admission and Support	**FLAIR software is used to maintain the profile of the students FLAIR software is used for providing Transfer Certificate to the students**
Examination	**FLAIR software is used to provide HALL TICKET to the students at the time of End Semester Examination FLAIR Software is used to provide Semester Mark sheet and Consolidated Mark Sheet to the students**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	**Dr. P. Jaya Kumar**	**National 5 th HR Tamil Conference by MISS – HR Chennai Chapter at Joe Beach Resort, ECR from 11.08.2019- 12.08.2019**	**NIL**	**2500**
		[View File](#)		

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	**Parenting and Students Behaviour**	**Nill**	**23/09/2019**	**23/09/2019**	**19**	**Nill**
2019	**Nill**	**Excel Functions**	**03/10/2019**	**03/10/2019**	**Nill**	**5**
			[View File](#)			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Participated in the Moodle Learning Management System training organized at Sri Ramakrishna College of Arts and Science for Women in January 2020 semester, with course material provided by the Spoken Tutorial Project, IIT Bombay, funded by the Nation	1	04/05/2020	04/05/2020	1
Design and Development of Online Courses through MOODLE Platfrom	3	08/06/2020	12/06/2020	5
Five Days Faculty Development Programme	1	25/05/2020	29/05/2020	5
International faculty development programme on "Economic Meltdown posses' threat Financial Stability organized by Department of Commerce, Rathinam College of Arts and Sciences, Coimbatore	1	16/05/2020	16/05/2020	1
Faculty Development Programme on "Uncovering Piazza for Effective Teaching" organized by Sri Amaravathi	1	20/05/2020	20/05/2020	1

College of Arts and Sciences, Karur				
21 Days Faculty Improvement Programme (Induction/Orientation) Sponsored by MHRD and organized by Teaching Learning Centre, Ramanujan College (University of Delhi), June 2020	1	04/06/2020	01/07/2020	21
Online Two Week Faculty Development Programme on "Managing Online Classes and Co-Creating MOOCs" Sponsored by MHRD and organized by Teaching Learning Centre, Ramanujan College (University of Delhi), April 2020	1	20/04/2020	06/05/2020	14
Online Two Week Faculty Development Programme on "Comprehensive E-Learning to E-Training Guide for Administrative Work" Sponsored by MHRD and organized by Teaching Learning Centre, Ramanujan College (University of Delhi), May	1	22/05/2020	05/06/2020	14

25-June 05, 2020				
Online Faculty Development Programme on "Noolaga Ilakkia Vizha" Organised by DLID and AALIS, Alagappa University from 25th May to 29th May 2020	1	25/05/2020	29/05/2020	5
Online FDP programme through National webinar Lecture series of 24 Lectures on "Skill for Librarianship" organized by LIS Academy NCSI NET Foundation, Bengaluru	1	16/05/2020	21/06/2020	35

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	6	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
State Government employee Schemes Interest free loan Fee Concession for ward of the teaching and non teaching	State Government employee Schemes Interest free loan Fee Concession for ward of the teaching and non teaching	Scholarship for SC, ST and OBC

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: The Governing Body of the College regularly conducts informal audit of the receipts and expenditures pertaining to the annual College budget and oversees whether the expenditures incurred under various heads are spent judiciously / appropriately for the intended purpose. A balance of accounts statement is also published to maintain financial transparency and accountability. External Audit: Annual external audit is conducted by the Office of the Accountant General, and local JDCE office of Government of Tamil Nadu.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The members of the association were selected during the beginning of academic year Feedback was collected from the parents regarding the curriculum Regularity, Punctuality and Performance of the students were communicated to the parents

6.5.3 – Development programmes for support staff (at least three)

Free Health Check up

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Increased number of Smart Classrooms Funded research project was undertaken Strengthening the Actual, Ambition and Achievement Schedule through periodical reviews and orientation to the faculty members

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Publication	24/07/2019	24/07/2019	24/07/2019	28
2019	Research Workshop	24/08/2019	24/08/2020	24/08/2020	26
2019	Promotion of MOOC for Students and Faculty Members	09/09/2019	09/09/2019	09/09/2019	548

2019	Faculty Development Programme on Parenting and Students' Behaviour	23/09/2019	23/09/2019	23/09/2019	28
2020	Extension through Unnat Bharath Abhiyan Centres of Excellence	07/01/2020	07/01/2020	07/01/2020	28

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Women and Safety	13/08/2019	13/08/2019	81	72
Seminar on Child Rearing Beliefs and Practices	23/09/2019	23/09/2019	91	55
Seminar on Self Development	26/09/2019	26/12/2020	68	55
Seminar on Stop Violence Women	02/03/2020	02/03/2020	53	156
Inter Department Competition on Women's Day Celebration	06/03/2020	06/03/2020	70	87
Seminar on Women Day Celebrations on Each for Equal	07/03/2020	07/03/2020	219	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• The College organizes awareness programs on energy conservation and adopts measures to ensure that energy is conserved wherever possible • Each department follows a policy of switching on power only when required and switching off when not in use, Rain water harvesting has been implemented in the college

since 2003 • The College has made arrangements for the parking of the vehicles of the students and staff near the entrance • This helps in keeping the campus as much clean as possible. Paper waste is sold off to vendors who send it for recycling • The use of plastic bags is banned on the campus • The NSS wings take up planting saplings regularly

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Any other similar facility	Yes	Nill
Braille Software/facilities	No	Nill
Special skill development for differently abled students	No	Nill
Provision for lift	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	21/01/2020	8	Eye Camp for school children	Child Health	44
2020	1	1	24/01/2020	6	Programme on Geriatric Depressions	Problems of Old age	56
2020	1	1	04/02/2020	7	Awareness on Women's Cancer Workers	Women Health	68
2020	1	1	01/03/2020	8	Medical camp and Hygiene Awareness program,poikaraipa	Community Health	126

2020	1	1	01/03/2020	7	Entrepreneurship Awareness programme among Rural youth	Rural youth Employment	77
2019	1	1	08/08/2019	3	Life skills	School Children	45

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Teachers	06/06/2019	The college is following code of ethics prescribed by the Tamil Private College Regulation Act 1974 addresses the constitution of College Committee, Appointment and condition of services teachers. and also adheres to the Draft UGC regulations on minimum qualifications for appointment of Teachers and other academic staff in universities and colleges and Measures for the maintenance of standards in higher education 2018, regarding to recruitment ,qualifications and pay scale. Having unique guidelines for teachers to provide an innovative and quality education to students, responsible and interact positively with parents and other stakeholders, maintain honesty, integrity and fairness in all activities, recommend and forward communication to the authorities, exhibit outstanding and strong leadership skills

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Screening of	20/12/2019	20/12/2020	250

movie on National father			
Positivity among Students	30/01/2020	30/01/2020	45

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Paperless Office
Usage of Plastic bags were banned in the campus
Rain water harvesting structure is available
Planted saplings

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Context: Earn while you learn Objective: ? To motivate the students to continue their studies ? To prevent dropouts ? To enable them to be self-reliant Practice: Students from poor economic status are unable to meet their academic expenses. a part-time job is the source for economic independence. Based on student's interest are motivated to work as a salesman, volunteers in exhibition and courier man and so on. Through mentoring interested students were linked with Alumni and stakeholders for a part-time jobs.it is helpful in managing economic needs of family as well as personal needs, students do these jobs after their class hours. And therefore, it is named as Earn While you Learn. Evidence of Success: As an outcome of this practice, it is found that, academic performance of the students is higher when as compared to others students. These students are actively participated in the co- curricular activities. Earn While you learn also motivated others students and inspired because of their academic performance of working students. This programme exposes the students to the world of work before actual employment. Earn While you Learn has major impact on educational activity of the students, channelize capabilities of potentialities of the young students in positive activities Problems Encountered: students working for more hours also, makes them tired very often. to take over their daily activities, Timing of job also sometimes issue for students while managing the learning, earning and caring themselves, and Family relationships Best Practice 2 Context: Training Placement Objectives: • To enhance the job prospects of students, excel in language and communication skills • To increase the placements by providing relevant training • To prepare the students for different levels of the selection process such as group discussions and interviews Practice: Every year Placement cell conducts the self-development workshop for final year UG and PG passing out students. This workshop focuses on self-awareness, communication, talent hunting, facing interview and so on. A successful programme for past 18 years has an impact in the placement of the outgoing students. This workshop is conducted for 3 days by alumni of the institution in collaboration with the Alumni Association and Centre for Competitive exams. The workshop is based on the need assessment with clear objectives of promoting the placement of the students through the lecture, ICT tools, focus group discussions, brainstorming, role play, and games to enhancing the skills, attitude, and knowledge of the students Evidence of success: Every year outgoing students got placed in the different settings. Students also got motivated, Best performer of each activity was rewarded. and Centre for competitive exams also conducts orientation on government exam, facing the interviews accordingly This workshop, developed on communication skills, the confidence of the students. Students were able to identify their self and goals of their life and career Problems Encountered: • Employing students in PSUs • More number of

participations is a constraint • Lack of time is a constraint to identify and meet the needs of individuals

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://misscollege.edu.in/pdf/Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Value Dissemination through Centres of Excellence The college celebrated its Golden Jubilee Year in 2019-20, Madurai Institute of Social Sciences, as a learning organization, strives to educate and develop Human Resources to serve mankind and to establish global peace and prosperity since 1969. The majority of our students are first-generation learners. Students are placed in the higher position of various government and non-government organizations, Motivation on through alumni, training and placement programme strengthen the placements of the students. College priority to the value education to disseminate values through curriculum and as well through the centres of excellence like Centre for Vivekanda studies. Thirumoolar studies, Vallalar studies, Jesus studies, Nabikal Nayakam studies, Ethics and values are also injected by conducting different seminars, quiz, celebrations of the day. Some of the activities conducted through the centres are listed below Centre Values Activities Vallalar Studies Promoting Brotherhoodness through conducting Elocution Vallalar Studies Creating awareness to individuals self-discipline through Seminars Thirumoollar studies Body Self Conscious Yoga Meditation Jesus Studies promotes Empathy and Love in conducting Seminar Nabikal Nayakam also encourage Peace and Forgiveness in conducting the quiz programmes

Provide the weblink of the institution
https://misscollege.edu.in/centers.html

8.Future Plans of Actions for Next Academic Year

1. To participate in NIRF 2. To continue the quality initiatives 3. Apply for more research fund from government/NGOs/Industries 4. Carry out community outreach works in adopted villages under Unath Bharath Abhiyan 5. To use Google Classroom as the LMS 6. Ensure more placement for UG Students